

## How Parents/Guardians Sign Up as an Observer in Canvas

Parents/guardians can sign up as an observer in Canvas. Observers can link their self-created Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate in the course.

1. Open Canvas URL
  - In a browser window, enter [cms.instructure.com](https://cms.instructure.com)
2. Click Log into Canvas
  - Parent Parent/Guardian/Observer Login
3. Click Need a Canvas Account? Click Here, It's free!
4. Click Parents sign up here
5. Enter Signup Details
  - Student Pairing Code is case sensitive. See Step 6 for directions for your child to generate a pairing code.
  - Agree to the terms of use by clicking the You agree to the terms of use checkbox
  - Click the Start Participating button
6. Student Pairing Code Directions
  - Have your child go to his or her Canvas Dashboard
  - Then click on the Account icon
  - Then go to Settings
  - Over to the right in Settings, select Pair With Observer. It will generate a case-sensitive pairing code.
7. Use Canvas

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the Get Started button.  
To finish registering for Canvas, log into your email account.
8. Complete Registration Process
  - Open the email from Instructure Canvas.
9. Register for a Parent Account
  - To complete the registration process fill out the following fields:
    - Verify your email in the Login field.
    - your password by typing in the Password field.
    - Set your time zone by selecting the Time Zone drop-down menu.
    - Click the Register button. You will be redirected to the Canvas URL login page for your account.